



23, 24, 25, NOVEMBER 2006
RAMAVARMA CLUB, KOCHI



TELECOM & OFFICE AUTOMATION DEALERS ASSOCIATION
209 (2nd Floor) DD Vyapar Bhavan, K P Vallon Road,
Kadavanthra, Kochi 682 020, Kerala.
Tel: 0484-2323671, 2323571 Fax: 0484-2323571
Email: info@toada.org Web: www.toada.org

Sl. No. :

CONFIRMATION OF PARTICIPATION & STALL BOOKING

1. Company name & address :
.....
.....
.....
2. Telephone :
Mob. Fax
E-mail
3. Contact person :
4. Name to be displayed in the stall :
5. Product(s) on display :
6. Additional facilities required :
.....
.....
7. Stall booking particulars : In order of preference:
1) 2) 3) 4)

We accept the Terms & Conditions mentioned overleaf and hereby enclose Demand Draft / Cheque for Rs..... in favour of '**Telecom & Office Automation Dealers Association**' towards full payment of stall charges.

Date :

Signature & Seal

OFFICE USE ONLY

Stall No..... Alloted to M/s.....
.....

Amount received by DD / Cheque No..... Rs..... Bank.....

Date :

(Authorised Signatory)

TERMS & CONDITIONS

1. The venue of exhibition is declared a 'NO SMOKING ZONE'.
2. Applications shall be accompanied by Cheque / Demand Draft, payable at Ernakulam, in favour of **'Telecom & Office Automation Dealers Association'**.
3. The organisers will make all efforts to allot stalls as required by the applicant on a 'first-come first served' basis. However, the organisers reserve the right of allotment and their decision in this regard shall be final.
4. The stall allotted is non-transferable. The participant shall not sublet the space to any third party and shall not use the allotted space for any purpose other than for which it is meant.
5. Any tax liability arising out of, and in respect of this exhibition, in respect of any stall, any article exhibited therein, any commodity sold or to be sold there, from or for any other matter in respect of the exhibition by any concerned authority, shall be borne by the respective allottees.
6. No refund shall be made for cancellation after the closing date of registration. Full payment towards stall booking shall be made before the closing date.
7. In case the allottees would like to have any special arrangements, including extra power and light connections, they should inform the office at least two days before, so that the facilities can be arranged by the organisers. The expenses will have to be borne by the concerned allottees. The details of the charges can be obtained from the organising committee.
8. Any commercial tax liability and all dealings thereof shall entirely be the responsibility of the participants.
9. Participants shall ensure that their banners, name boards and other display materials do not project outside their respective stalls, passages, etc. They should also ensure that sound systems, if any, do not cause disturbance to neighbouring stalls or in general prove to be a nuisance. Besides, participants shall take all precautions to exhibit their wares in a dignified and presentable manner. The decision on this by the organisers shall be final and binding.
10. Participants shall take all steps to protect their stall exhibits during exhibition hours, while the organisers will make arrangements for overall security in the exhibition venue. They will not be responsible for any damage to their property or injury to persons caused by fire, acts of God or any other man-made or natural calamities.
11. Participants shall secure their property by adequate coverage of insurance. They shall also adequately secure themselves with public liability insurance.
12. During the course of the exhibition, all personnel of the exhibitors manning the stalls shall leave the complex exactly at 9 p.m., thus enabling the organisers to ensure complete security of the stalls. The participants shall conduct themselves well in and around the exhibition venue.
13. No hoardings, banners etc. will be allowed at the venue or on the roads in the vicinity unless the design, specification, location and installation have been approved by the organisers / Local bodies / Government, etc.
14. In all matters of dispute, the jurisdiction of the court in Ernakulam shall be final.
15. The Organisers have supreme authority to reject any application.